



FEED-IN APPROVAL APPLICATION REGISTRATION FORM
(BY OTHER ENTITIES)

<p>For office use only:</p> <p>Reference No. :</p> <p>Serial No. :</p> <p>Date received :/...../.....</p> <p>Time received :</p> <p>Receiving Officer :</p>	<p>Please submit your registration form to:</p> <p>(a) In relation to renewable energy installations in Peninsular Malaysia, Sabah and Labuan:- Sustainable Energy Development Authority Malaysia Galeria PjH Aras 9, Jalan P4W Persiaran Perdana Presint 4 62100 Putrajaya, MALAYSIA Tel No.: 03 – 8870 5800 Fax No.: 03 – 8870 5900</p> <p>(b) In relation to renewable energy installations in Sabah and Labuan only:- Sustainable Energy Development Authority Malaysia Lot 32, Level 1, Likas Square Commercial Centre No. 1, Lorong Likas Square Jalan Istiadat Likas 88400 Kota Kinabalu, Sabah, Malaysia Tel No.: 088-252101/088-251462</p>
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Please tick (✓) in the applicable boxes.

Information on Applicant

Applicant Category: Body Corporate Co-operative Society Local Authority
 Firm Registered Society
 Care Centre Educational Institution
 Place of Worship

Registration No. (or if not available,

Service Tax

Registration No.)¹: _____

e-PBT No.²: _____

Location³: _____

Organisation Name: _____

Date of Incorporation, Constitution or Registration: _____

Address: _____

Postcode: _____

City: _____

State: _____

¹ Not applicable to local authorities.

² Applicable to local authorities only.

³ Applicable to local authorities only.



Sustainable Energy Development Authority Malaysia (SEDA Malaysia)

Pihak Berkuasa Pembangunan Tenaga Lestari Malaysia

Galeria PjH, Level 9, Jalan P4W, Persiaran Perdana, Presint 4, 62100 Putrajaya, Malaysia.

T : +603-8870 5800 **F** : +603-8870 5900 **E** : info@seda.gov.my

Email: _____ Website: _____
Telephone No: _____ Fax No.: _____

Contact Person⁴

Full Name: _____

MyKad. No./Passport No.: _____

(Please fill in the numeric portion of the passport number)

Position: _____

Telephone No.: _____ Mobile No.: _____

Email: _____

Committee Members / Office Bearers / Board Members / Partners / Operators / Principals (as applicable)⁵

No.	Name	MyKad No./Passport No.	Designation
1.			
2.			
3.			
4.			
5.			

⁴ Contact Person must be one of the Authorized Personnel of Company

⁵ If the space allocated is insufficient, please provide information on separate piece(s) of paper.



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Supporting Documents (please tick (√) where relevant)

Please provide certified true copies of the following documents as applicable, in support of this registration and the Applicant's application for a feed-in approval:

1. Evidence of due incorporation, constitution or registration of the Applicant (except local authorities):

- Body Corporate the certificate from the appropriate authority certifying that the body has been duly constituted under the said written law.
- Registered Society the certificate of registration (Form 3) issued by the Registrar of Societies under section 8 of the Societies Act 1966.
- Co-operative Society the certificate of registration issued by the Malaysia Co-operative Societies Commission.
- Firm the certificate of registration (Form D) of the firm issued by the Registrar of Businesses; or the letter or certificate relating to the constitution of the firm from bodies regulating the profession in which the firm is practising in.
- Educational Institution the certificate of registration of the educational institution issued by the Ministry of Education; or in the case of religious schools, the certificate of registration of the religious school issued by the relevant religious authority.
- Place of Worship the certificate of registration of the place of worship issued by the relevant religious authority; or the certificate of registration of the society in charge of the place of worship issued by the Registrar of Societies and a letter from the relevant local authority confirming that the place of worship has duly obtained a certificate of completion and compliance or certificate of fitness or other applicable approval.
- Care Centre the certificate of registration of the care centre issued by the Social Welfare Department of Malaysia or the relevant religious authority.



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2. Evidence of the due authorisation of this application:

- Local Authority the relevant minutes of proceedings of a meeting of the local authority or of a committee duly signed by the chairman of the meeting, authorizing the person, authorized representative or agent to make this application on behalf of the local authority and to execute and submit all documentation in relation thereto.

- Body Corporate the relevant minutes of proceedings of a meeting of the body corporate or of a committee duly signed by the chairman of the meeting, authorizing the person, authorized representative or agent to make this application on behalf of the body corporate and to execute and submit all documentation in relation thereto.

- Registered Society the relevant minutes of a meeting of the society duly signed by the chairman of the meeting and at least 2 other office bearers of the society authorizing the person, authorized representative or agent to make this application on behalf of the society and to execute and submit all documentation in relation thereto.

- Cooperative Society the extract of the co-operative society's board resolution authorizing the person, authorized representative or agent to make this application on behalf of the co-operative society and to execute and submit all documentation in relation thereto.

- Firm the relevant minutes of proceedings of a meeting of the firm duly signed by the chairman of the meeting (who must be a partner of the firm), authorizing the person, authorized representative or agent to make this application on behalf of the firm and to execute and submit all documentation in relation thereto.

- Educational Institution the relevant minutes of meeting of the board of governors duly signed by the chairman of the meeting authorizing the person, authorized representative or agent to make this application on behalf of the educational institution and to execute and submit all documentation in relation thereto; or the letter of authorization from the Ministry of Education authorizing the person, authorized representative or agent to



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make this application on behalf of the educational institution and to execute and submit all documentation in relation thereto; in the case of religious schools, a letter of authorization from the relevant religious authority authorizing the person, authorized representative or agent to make this application on behalf of the religious school and to execute and submit all documentation in relation thereto.

Place of Worship

the relevant minutes of meeting of the committee of the place of worship duly signed by the chairman of the meeting, authorizing the person, authorized representative or agent to make this application on behalf of the place of worship and to execute and submit all documentation in relation thereto.

Care Centre

the relevant minutes of meeting of the committee of the care centre duly signed by the chairman of the meeting, authorizing the person, authorized representative or agent to make this application on behalf of the care centre and to execute and submit all documentation in relation thereto; or the letter of authorization duly signed by the operator of the care centre authorizing a person, authorized representative or agent to make this application on behalf of the care centre and to execute and submit all documentation in relation thereto.

For Manual Processing Only



Declaration

Declaration for Registration of Feed-in Approval Application (by local authority, body corporate, registered society, co-operative society, firm, educational institution, religious school, place of worship, care centre)

1. I am a person representing the abovementioned Applicant and have been duly authorized to make this declaration on its behalf.
2. I hereby declare that all information and accompanying documents submitted herein are true, accurate and complete and shall be part of the Applicant's application for a feed-in approval. I understand and acknowledge that the omission of any relevant information or document, or the submission of any information or document that is false or misleading may result in the rejection of this application, the revocation of any feed-in approval granted pursuant to this application and/or shall constitute an offence committed by it under the Renewable Energy Act 2011 and/or its applicable subsidiary legislation.
3. I have read and understood all the rules and regulations as stipulated in the Renewable Energy Act 2011, its subsidiary legislations and SEDA's Guidelines and Determinations. This Registration complies with the provisions of the Renewable Energy Act 2011 and subsidiary legislations made thereunder.

.....
Name:

MyKad / Passport No:

Designation:

Date:



Declaration by authorized representative or agent⁶

I, [Name:], MyKad No.:],
the authorized representative or agent, hereby agree that paragraphs 2 and 3 of the above
declaration by the Applicant shall apply to me in making this application on behalf of the
Applicant.

.....
Name:
MyKad / Passport No:
Designation:
Date:

*The declaration section is to be separately printed, signed by the Applicant and the
authorized representative or agent (if any), scanned and submitted to the Sustainable
Energy Development Authority Malaysia via the e-FiT Online System. The physical hard copy
of the signed declaration is to be subsequently furnished to the Sustainable Energy
Development Authority Malaysia no later than 3 days after the Applicant receives notice
that its application has been successful.

⁶ If application is submitted on behalf of the Applicant by an authorized representative or agent.